



USER APPLICATION GUIDE ABBATOIR

JAKIM INTERNATIONAL ABBATOIR APPLICATION SYSTEM (JIAAS)

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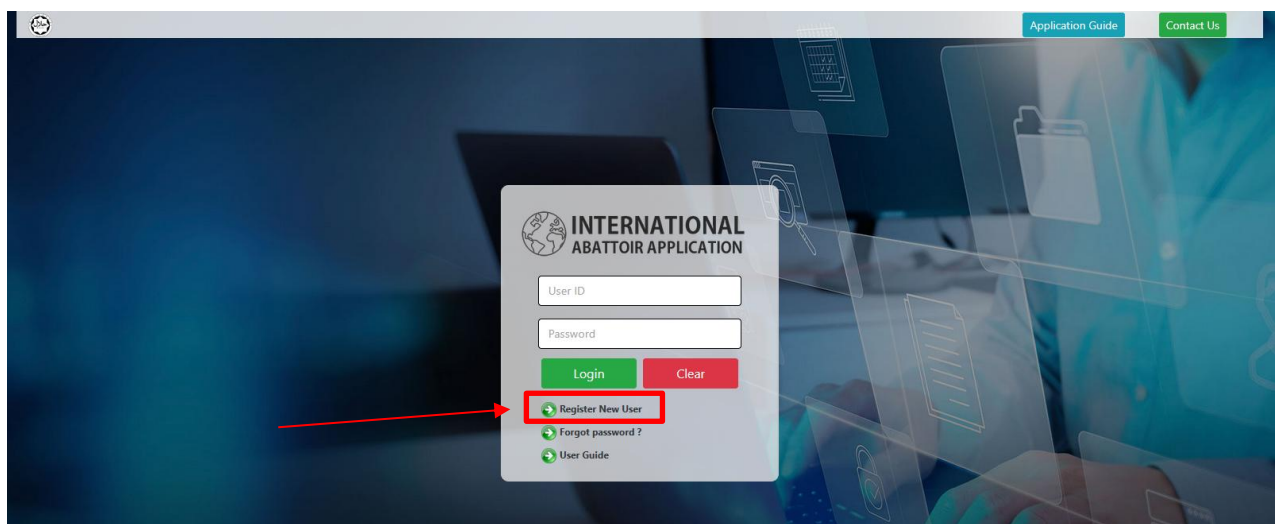
1. INTRODUCTION

This document include user guide for JAKIM international Abbatoir Application System and also to help user understand to use this system from register new user until new application.

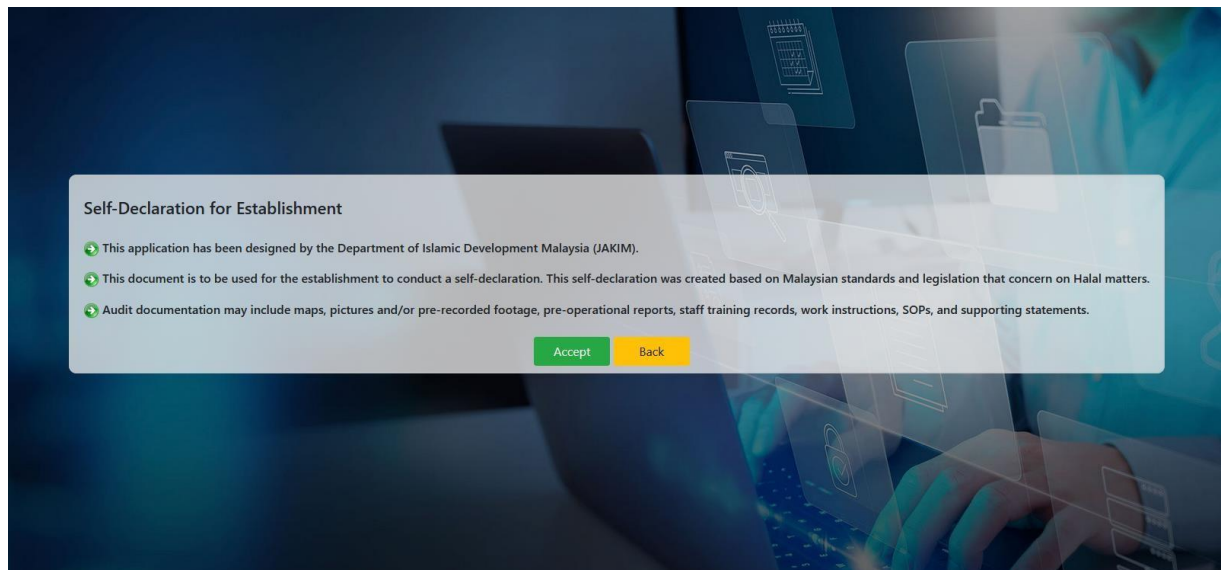
2. USER GUIDE

2.1 REGISTER NEW USER

1. Browse <http://myehalal.halal.gov.my/jiaas/v1/>



2. Click “Register New User”.

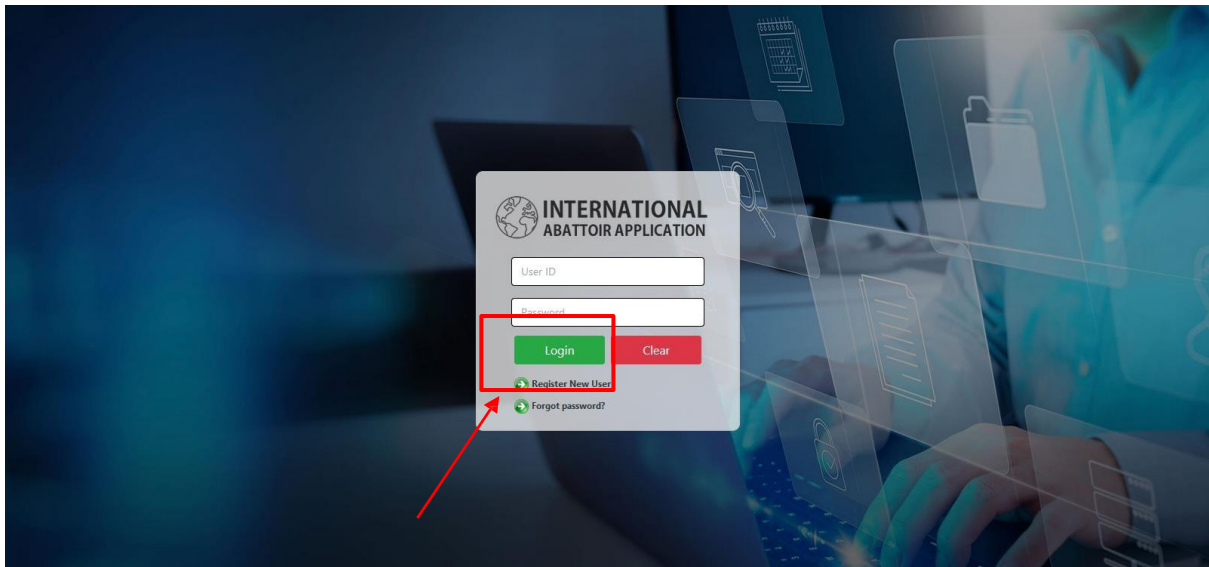


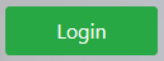
3. “Self-Declaration for Establishment” page will appear. Click accept green button.

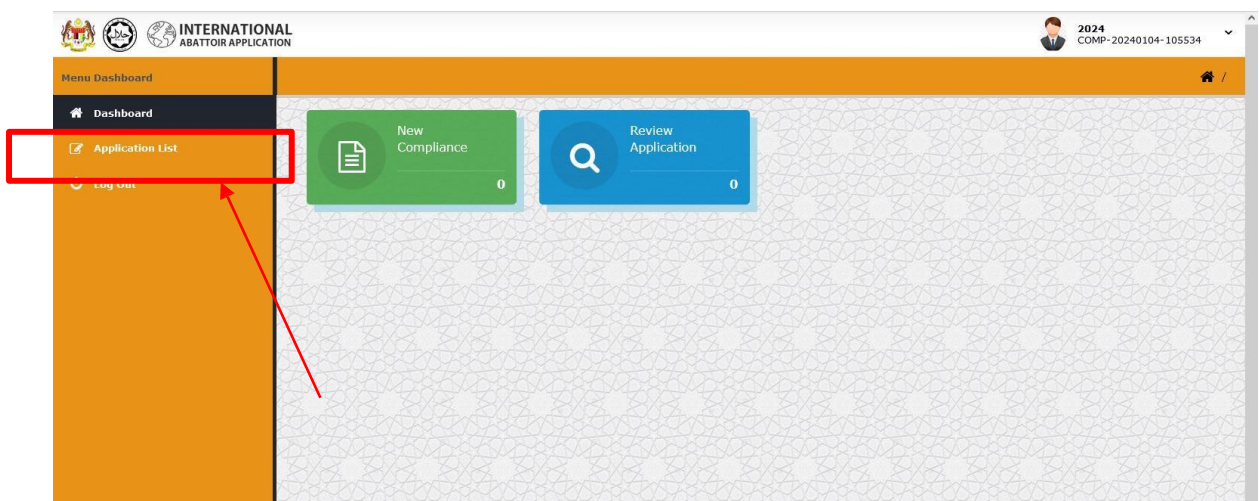
A screenshot of a web application interface showing a 'Register for Abattoir Application System' form. The form is white with a light blue header and contains several input fields and a dropdown menu. The fields are labeled: 'Name of Establishment : *' with a sub-label 'Insert name of establishment', 'Registration / Establishment Number : *' with a sub-label 'Insert registration / establishment number' and a note 'This will be used as ID at login', 'Country : *' with a sub-label 'Please select country', 'Official Email : *' with a sub-label 'Insert official email', and 'Password : *' with a sub-label 'Insert password'. At the bottom of the form, there are two buttons: a green 'Register' button and a yellow 'Back' button. The background of the image is a blurred view of a person's hands using a laptop.

4. Then, the Register for Abattoir Application System form will appear. Users must fill in all form and click register green button. Pop up message for User ID and Password will show up to make sure user alert with the User ID and Password created.

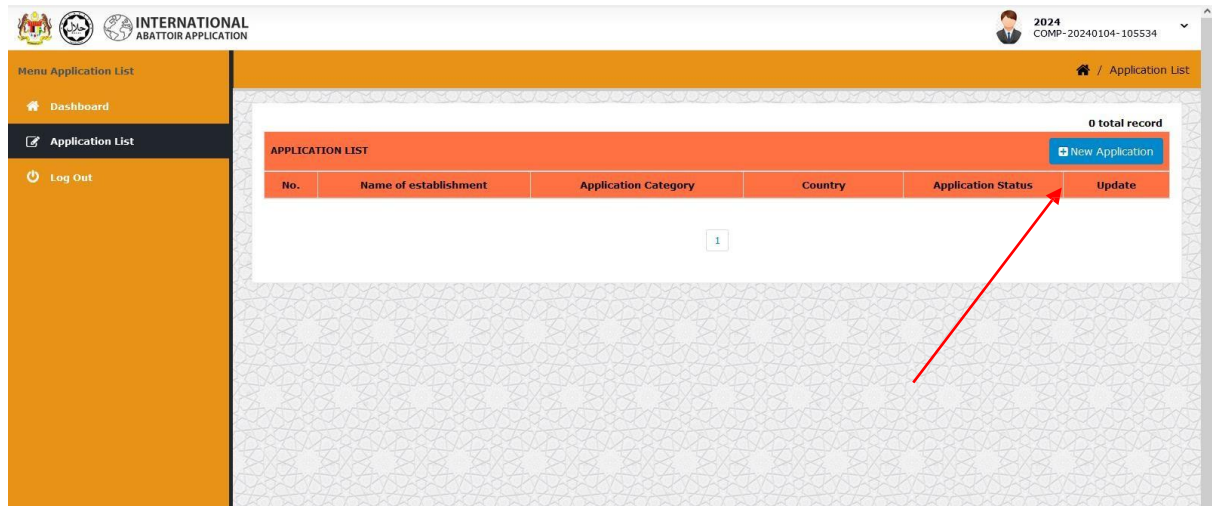
2.2 NEW APPLICATION



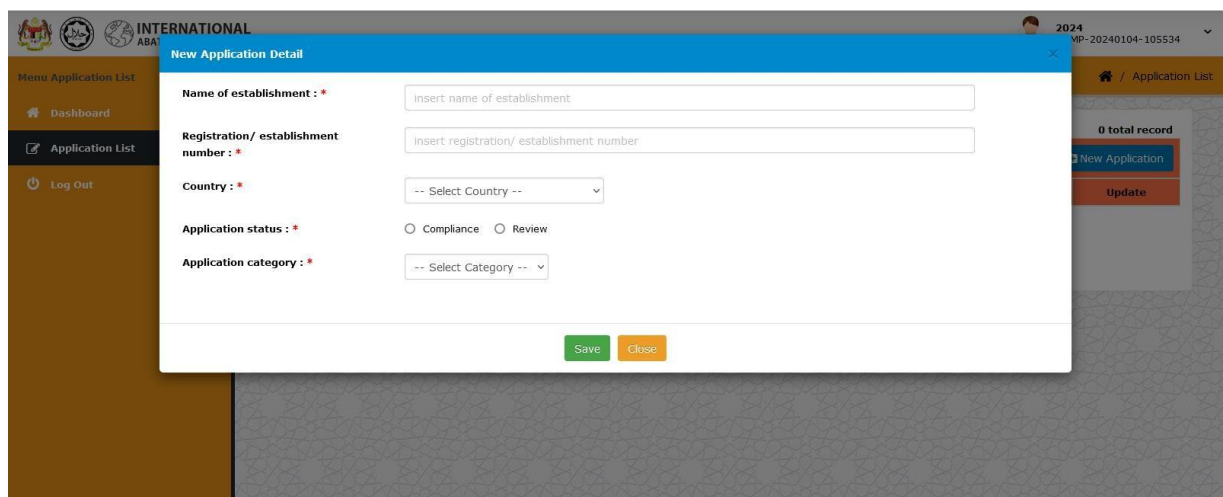
- Insert User ID dan Password.
- Click  button with User ID and Password created before.



1. Click “*Application List*” menu.



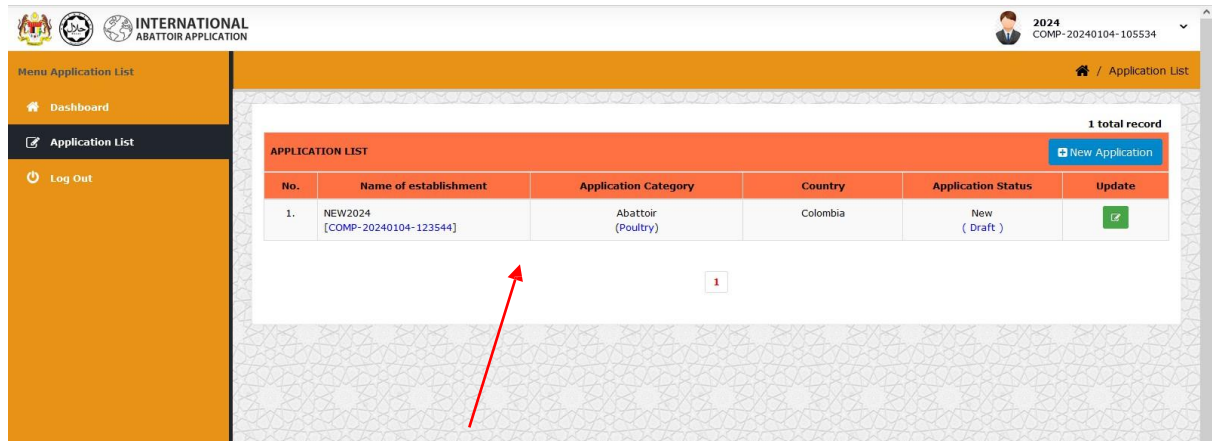
2. Click “*New Application*” button.



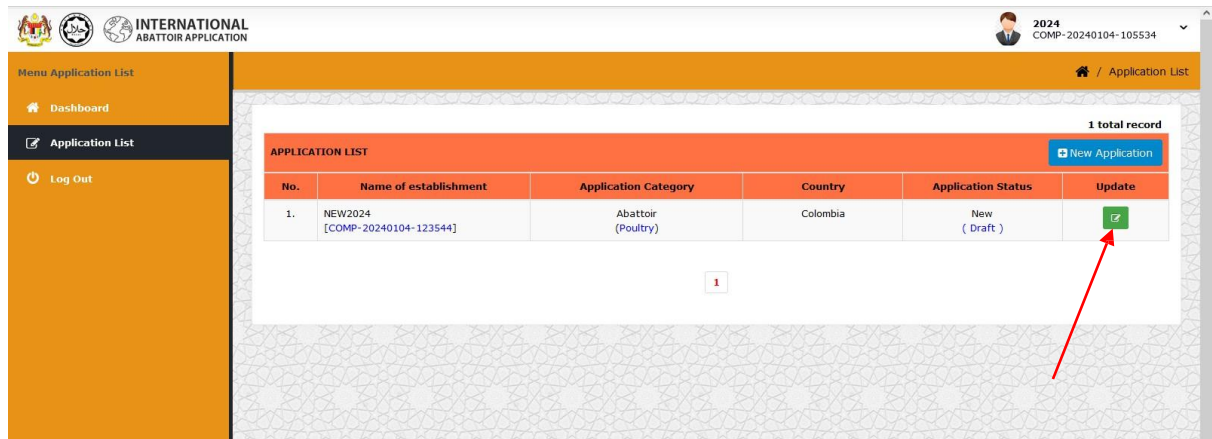
3. New Application Detail will appear.

4. Fill in all the application forms.

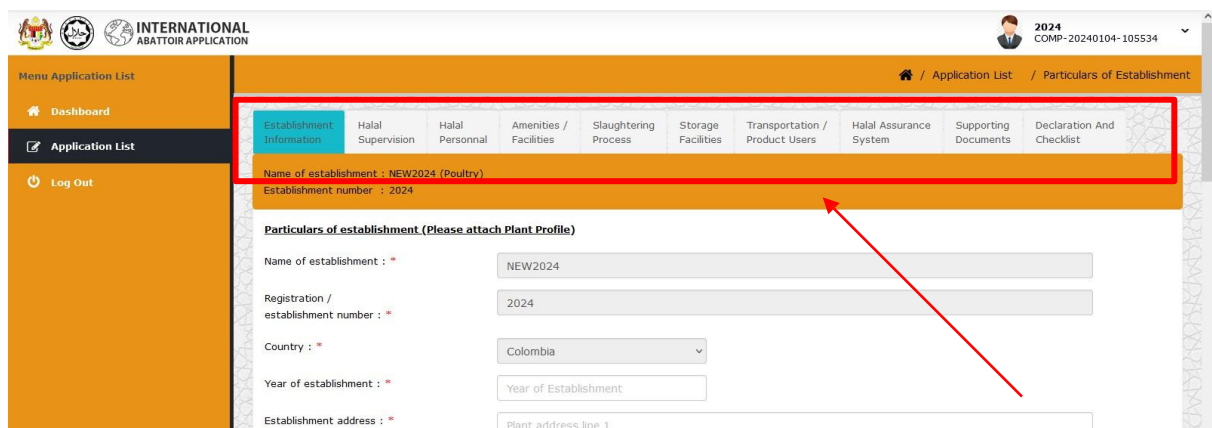
5. Click the save green button after filling in all the forms.



6. All applications created will appear on the Application List.



7. Next, click  button to update the application details.



8. Users must fill all forms in the tab.



INTERNATIONAL
ABATOIR APPLICATION



2024
COMP-20240104-105534

Menu Application List

- Dashboard
- Application List
- Log Out

/ Application List / Particulars of Establishment

Establishment Information

Halal Supervision

Halal Personnel

Amenities / Facilities

Slaughtering Process

Storage Facilities

Transportation / Product Users

Halal Assurance System

Supporting Documents

Declaration And Checklist

Name of establishment : NEW2024 (Poultry)

Establishment number : 2024

Particulars of establishment (Please attach Plant Profile)

Name of establishment : *

Registration / establishment number : *

Country : *

Year of establishment : *

Establishment address : *

Tel : *

Email : *

Contact person : *

Tel : *

Email : *

Establishment Halal Office/ Supervisor : *

Tel : *

Email : *

Head Office Address (If any) : *

HUMAN RESOURCE

Number of employees : * Management : Processing : Total :

Muslim employee : * Management : Processing : Total :

Type of animals slaughtered : *

Chicken ☐ Ducks ☐ Turkey ☐ Ostrich ☐ Geese ☐ other ☐

Capacity of production : *

No.	Particulars	Capacity
1	Total Animals Slaughtered daily	 animals/ day
2	Line Speed per hour	 minutes
3	Number of shift	 shift/ day
4	Working hours per shift	 hours/ day
5	Working days per week	 days/ week
6	Total line of slaughter	 line/ lines

(Please attach Plant Profile) * No file selected.

Insert the document in english

Dedicated Halal : * ☐ Yes ☐ No

Importing agent in Malaysia:

0 total record

No.	Name	Address	Tel	Email	etc (Permit import/ Consignment Note/ Other related document)	Update
1						

9. Tab 1 “Establishment Information”
10. Fill in the form with the details needed.
11. After finished. Click the next tab to proceed.

The screenshot shows the 'INTERNATIONAL ABATTOIR APPLICATION' web interface. The left sidebar contains a 'Menu Application List' with 'Dashboard', 'Application List', and 'Log Out'. The top navigation bar shows the user is logged in as '2024 COMP-20240104-105534'. The main content area has a breadcrumb trail: 'Home / Application List / Category of Halal Inspection'. Below this is a horizontal tab menu with options: 'Establishment Information', 'Halal Supervision' (selected), 'Halal Personal', 'Amenities / Facilities', 'Slaughtering Process', 'Storage Facilities', 'Transportation / Product Users', 'Halal Assurance System', 'Supporting Documents', and 'Declaration And Checklist'. The form for 'Halal Supervision' contains the following fields:

- Name of establishment : NEW2024 (Poultry)
- Establishment number : 2024
- Country : * (Dropdown menu showing Colombia)
- Name of Foreign Halal Certification Body (FHCB) : *
- Date of last audit : * (Date picker showing dd / mm / yyyy)
- Date of expiry Halal Certificate : * (Date picker showing dd / mm / yyyy)
- Result of inspection : * (Radio buttons for Approve and Not Approve)

A green 'Save' button is located at the bottom right of the form.

12. Tab 2 Halal Supervision.
13. Users must fill in all forms on the Halal Supervision page.
14. Click  button. Then click the Next tab to proceed.



INTERNATIONAL
ABATTOIR APPLICATION



2024
COMP-20240104-105534

Menu Application List

- Dashboard
- Application List
- Log Out

Establishment Information

Halal Supervision

Halal Personnel

Amenities / Facilities

Slaughtering Process

Storage Facilities

Transportation / Product Users

Halal Assurance System

Supporting Documents

Declaration And Checklist

Name of establishment : NEW2024 (Poultry)

Establishment number : 2024

Muslim Personnel

Halal Supervisor :

[Add New](#)

No.	Supervisor	Nationality	Certification Body	Issue Date	Expiry Date	Upload Credential Card/ Certificate	Update
Data Not Found							

1

Halal Head Checker :

[Add New](#)

No.	Head Checker	Nationality	Certification Body	Issue Date	Expiry Date	Upload Credential Card/ Certificate	Update
Data Not Found							

1

Halal Checker :

[Add New](#)

No.	Checker	Nationality	Certification Body	Issue Date	Expiry Date	Upload Credential Card/ Certificate	Update
Data Not Found							

1

Halal Slaughterman :

[Add New](#)

No.	Slaughterman	Nationality	Certification Body	Issue Date	Expiry Date	Upload Credential Card/ Certificate	Update
Data Not Found							

1

Is the Halal certification body recognized by JAKIM ? : *

Yes ☐ No ☐

Frequency of halal supervision : *

Daily ☐ Weekly ☐ Monthly ☐ On request ☐

[Save](#)

15. Tab 3 “Halal Personnel”.

16. In this page User must include Halal Supervisor, Halal Head Checker, Halal Checker dan Halal Slaughterman detail.

17. Click [Add New](#) button.

INTERNATIONAL ABATTOIR APPLICATION

Menu Application List: Dashboard, Application List, Log Out

Establishment Information: Halal Supervision, Halal Personnel, Amenities / Facilities, Slaughtering Process, Storage Facilities, Transportation / Product Users, Halal Assurance System, Supporting Documents, Declaration And Checklist

Name of establishment : NEW2024 (Poultry)
Establishment number : 2024

Supervisor detail

Name :

Nationality :

Certification Body :

Issue Date :

Expiry Date :

Profile Picture : No file selected.

Health Certificate: Training Certificate:

Location: Application List: Halal Supervision: application/pg_halal_supervisor_frm2::1

No.	Amenities / Facilities	Document (Picture of amenities)	Update
Data Not Found			

18. Then, fill in the form and insert the information needed.

19. After finished fill the form in the Halal Personnel. Click the Next tab to proceed.

INTERNATIONAL ABATTOIR APPLICATION

Menu Application List: Dashboard, Application List, Log Out

Amenities

Amenities Type :

Upload photo : No file selected.

No.	Amenities / Facilities	Document (Picture of amenities)	Update
Data Not Found			

20. Tab 4 “Amenities/Facilities”.

21. Insert the amenities type and upload photo.

22. Click Save button. Data will appear in the Amenities List.
23. Next click the Next tab to proceed.
24. Tab 5 “Slaughtering Process”.
25. In this page include lairage, stunning, slaughtering information.
26. Users must fill the all the mandatory information.

STUNNER (if used) : *

[Add Stunner](#)

No.	Type of Stunner	Model	Voltage(V)	Air Pressure(PSI)	Image	Update
1						

Stunner Details

Type of stunner :

Model :

Voltage (V) (if any):

Air Pressure(PSI) (if any):

Duration (second) :

Upload : No file selected.

[Save](#) [Close](#)

27. After finish click the Next tab to proceed.

28. Tab 6 “Storage Facilities”.

29. Fill in the storage information.

INTERNATIONAL ABATTOIR APPLICATION

2024 COMP-20240104-105534

Menu Application List

- Dashboard
- Application List
- Log Out

Establishment Information | Halal Supervision | Halal Personnel | Amenities / Facilities | Slaughtering Process | **Storage Facilities** | Transportation / Product Users | Halal Assurance System | Supporting Documents | Declaration And Checklist

Name of establishment : NEW2024 (Poultry)
Establishment number : 2024

Storage

No.	Particulars	Quantity	Capacity	Total Capacity (ton metric)
1	Chillers			
2	Plate Freezers			
3	Blast Freezers			
4	Cold storage			
5	Dry storage			
6	other : insert other particular			

Is there separation for halal and non halal storage : * Yes ☐ No ☐

Location:Application List;Storage Facilities:application/pg_storage_form::1

Save

Third party storage detail: Add New

No.	Name	Address	Est No.	Update
Data Not Found				

30. To add third party storage, click the **Add New** button.

31. Third party storage detail form will appear. Fill the form and click **Save** button after finished.

Third Party Storage Detail

Name : insert storage name

Address :
Third party storage address line 1
Third party storage address line 2
Third party storage address line 3

Est No. : number of storage

Save Close

Click the Next tab to proceed.

32. Tab 7 "Transportation/Product users".

33. Fill the *Transportation of Halal product, Third party transportation detail* dan *Product market*.

The screenshot displays the 'INTERNATIONAL ABATTOIR APPLICATION' form. The left sidebar contains a 'Menu Application List' with options: Dashboard, Application List, and Log Out. The top navigation bar shows the user's profile and the year 2024. The main content area is divided into several sections:

Transportation Of Halal Product

Name of establishment : NEW2024 (Poultry)
Establishment number : 2024

Is there dedicated transport for halal product : * ☐ Yes ☐ No

Use third party transportation : * ☐ Yes ☐ No

Distance from establishment to the nearest port :

Type of transportation to Malaysia : * ☐ Land ☐ Sea ☐ Air

Third party transportation detail:

No.	Name	Address	Est No.	Update
Data Not Found				

Products Market

Domestic : * % Export : * %

Current Markets :

No.	Country	Brands	Volume	Update
Data Not Found				

Malaysia Market : * %

Products intended to be exported to Malaysia : *

No.	Type of product	Brand Names	Volume	Upload photo (label packaging)	Update
Data Not Found					

34. To add Third party transportation detail, click [Add New](#) button.

Third party transportation detail:

No.	Name	Address	Est No.	Update
Data Not Found				

+ Add New

Transportation Details

Name : *

insert transportation name

Address 1 : *

insert address line 1

Address 2 :

insert address line 2

Address 3 :

insert address line 3

Est No. : *

insert transportation tel

Save

Close

35. Next Third-party transportation detail form will appear. Fill the form and click **Save** button.

36. To add *Current Market*, click **+ Add New** button.

Current Markets : *

No.	Country	Brands	Volume	Update
Data Not Found				

+ Add New

Current Market form will appear.

Current Market Detail

Country : *

-- Select Country --

Brand : *

insert brand

Volume : *

insert amount

Save

Close

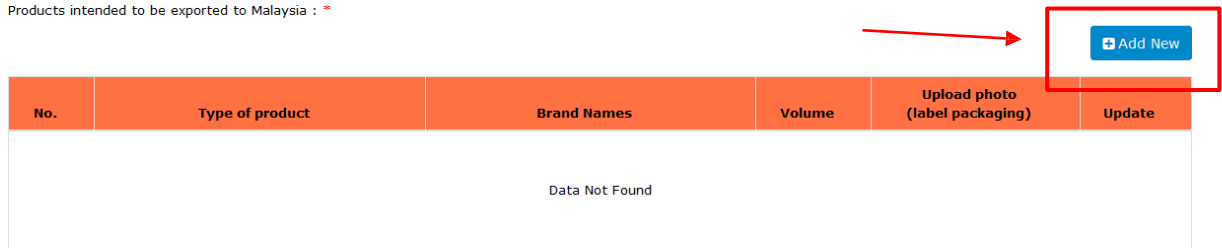
37. Fill the form and click **Save** button.

38. Next, to add Product intended to be exported to Malaysia click

 Add New

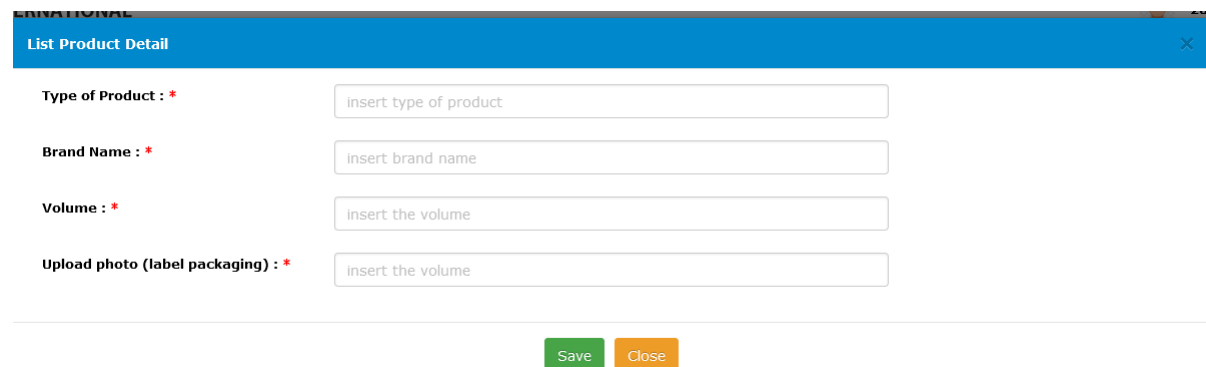
button.

Products intended to be exported to Malaysia : *



No.	Type of product	Brand Names	Volume	Upload photo (label packaging)	Update
Data Not Found					

Product intended to be exported to Malaysia form will appear.



ENVIRONMENTAL

List Product Detail

Type of Product : *

Brand Name : *

Volume : *

Upload photo (label packaging) : *

39. Fill the form and click  button.

40. Tab 8 “Halal Assurance System”.

41. Users must insert Halal Assurance System and Workflow dan Quality Assurance document.

The screenshot shows the 'INTERNATIONAL ABATTOIR APPLICATION' system. The left sidebar contains 'Menu Application List' with options: Dashboard, Application List, and Log Out. The top navigation bar includes 'Application List' and 'Quality Assurance'. The main content area displays the 'Halal Assurance System' section. It shows the establishment name 'NEW2024 (Poultry)' and establishment number '2024'. Below this, there are two sections: 'HALAL ASSURANCE SYSTEM AND WORK FLOW' and 'QUALITY ASSURANCE'. Each section has a table with columns: No., Document Type, Upload (document/photo), and Update. Both tables currently show 'Data Not Found'. There are 'Add New' buttons for each section.

42. To add *Halal Assurance System and Workflow* click  button.

This screenshot shows the 'HALAL ASSURANCE AND WORK FLOW' form. It includes a header with the system name and a close button. The form has two main sections: 'Document type' with a text input field containing 'insert quality assurance type', and 'Upload (document/photo)' with a 'Browse...' button and the text 'No file selected.'. At the bottom, there are 'Save' and 'Close' buttons. A red box highlights the 'Add New' button from the previous screenshot, with an arrow pointing to it.

Insert Document type dan Upload (document/photo). Click  button.

43. Next, click  button *Quality Assurance*.

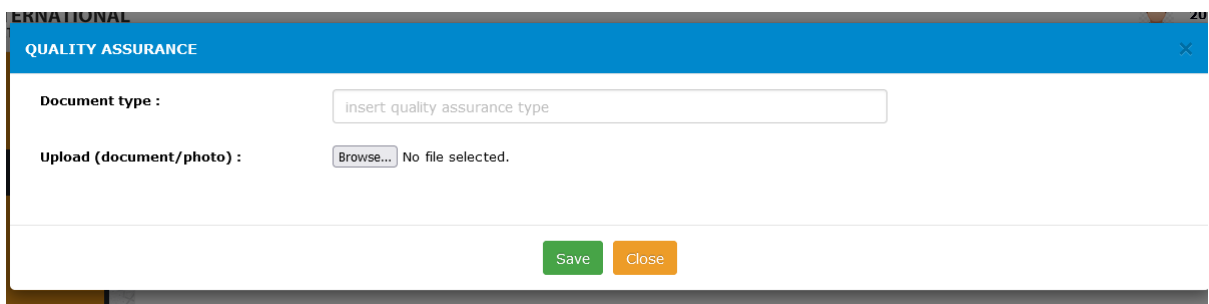
QUALITY ASSURANCE

Please enclosed copy of certification & monitoring Standard Operation Procedure (SOP) & other Standard used & applied by the organization.
e.g : ISO 9000, ISO 1400, HACCP, GMP :



No.	Document Type	Upload (document/photo)	Update
Data Not Found			

A *Quality Assurance* form will appear. Insert *Document type* dan *Upload (document/photo)*.



QUALITY ASSURANCE

Document type :

Upload (document/photo) : No file selected.

Click  button to save.

Click the Next tab to proceed.

44. Tab 9 “Supporting Documents”.

45. Click  button.

Menu Application List

- Dashboard
- Application List
- Log Out

Establishment Information Halal Supervision Halal Personnel Amenities / Facilities Slaughtering Process Storage Facilities Transportation / Product Users Halal Assurance System Supporting Documents Declaration And Checklist

Name of establishment : NEW2024 (Poultry)
Establishment number : 2024

SUPPORTING DOCUMENTS

Please enclosed any supporting document and flow process in english version.
e.g (plant layout, brochures, Halal certification training and other relevant information)

[Add New](#)

No.	Document Types	Attached Document	Action
Data Not Found			

Location: Application List: Supporting Documents: application/pg_support_document_form::1

Insert *Document type* dan upload *Document*.

Support Document Details

Document type :

Document : No file selected.

Click button to save.

Then click the next tab to proceed.

46. Tab 10 “Declaration and Checklist”.

47. User tick at the *Remarks* column refer *Document Checklist*.

INTERNATIONAL ABATTOIR APPLICATION

2024 COMP-20240104-105534

Menu Application List

- Dashboard
- Application List
- Log Out

Establishment Information Halal Supervision Halal Personnel Amenities / Facilities Slaughtering Process Storage Facilities Transportation / Product Users Halal Assurance System Supporting Documents Declaration And Checklist

Name of establishment : NEW2024 (Poultry)
Establishment number : 2024

DECLARATION OF THE ABATTOIR

No.	Documents Checklist	Remarks
1	HAS Manual	☐
2	Flow process with detail HCP	☐
3	Slaughtering Record	☐
4	Stunning Record	☐
5	Halal Supervisor Record	☐
6	Non-halal conformance record	☐
7	Credential Card / Certificate for Halal Supervisor, Halal Checker, Slaughterman and Halal Head Checker (if any)	☐
8	Record of Halal Audit from Islamic Body	☐
9	Record of Internal Halal Audit	☐
10	Record of Halal Training from Islamic Body	☐
11	Record of Internal Halal Training	☐
12	Plant Layout	☐
13	Other related documents (upon request)	☐

☐ I do hereby declare that all the information given and documents attached are true to the best of my knowledge.

(
Signature & Name of Applicant

Date :

Stamp Seal

Print Upload Save Send Application Print Application (Poultry)

Please print and upload the declaration to proceed the application.

48. Then click **Save** button.

49. After finished fill in all the forms on the whole tab and confirm with all the information. Click **Send Application** button to send the application for the verification.